

Sr. Human Resources Technician

Ocean County College

Toms River, NJ

This position serves as the primary department liaison providing general information and first line assistance to employees, external contacts and visitors. This position supports department operations as assigned and performs a variety of confidential human resources functions that require a thorough understanding of department policies, practices, procedures, and resources. Using this knowledge, the incumbent will manage incoming tasks and requests while elevating non-routine inquiries and situations to the appropriate parties.

To view detailed job posting and to apply click here: <http://career.ocean.edu/postings/8604>