

DIRECTOR OF TRAINING AND DEVELOPMENT / EMPLOYEE RELATIONS

The Cape May County Municipal Utilities Authority (CMCMUA) is seeking a qualified, dedicated, dependable professional to join their Human Resources team. Major duties and responsibilities of the Director of Training and Development/Employee Relations position include: the assessment, identification, creation, implementation, and improvement of all Authority-wide training and development efforts; provide specialized consultation on employee relations, performance management, and employee discipline issues, as well as provide interpretation of related policies and procedures to ensure compliance with various policies, laws, and regulations; and in coordination with Authority management, manage all recruiting and hiring efforts and employee promotion and transfer processes.

Qualifications:

Bachelor's degree, preferably in human resources management, required, master's degree in Human Resources Development, Human Resources Management, Human Resources and Employee Relations, preferred.

- SHRM Certified Professional (SHRM-CP) or SHRM Senior Certified Professional (SHRM-SCP) credential.
- A minimum of 5-10 years progressively responsible experience in HR management.
- Excellent management, communication, negotiation, facilitation, mediation, and writing skills.
- Outstanding conflict resolution, problem solving, consultative, and planning skills.
- Thorough knowledge of human resources and employment law, regulatory compliance and practices, and employee and labor relations.

Salary commensurate with experience. Excellent benefit package. Must reside in New Jersey or attain residency within one year. Send resume to Human Resources Director, Cape May County Municipal Utilities Authority, 1523 Route 9 North, Cape May Court House, NJ 08210. dicccovc@cmcmua.com. An Equal Opportunity Employer

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