

## **HUMAN RESOURCES MANAGER**

The HORIBA Group, made of up of 43 companies in 22 countries, provides analytical and measurement systems throughout the world. Applications include automotive R&D, process and environmental monitoring, in-vitro medical diagnostics, semiconductor manufacturing and metrology, and a broad range of scientific R&D and QC measurements. Proven quality and trustworthy performance have established widespread confidence in the HORIBA brand.

HORIBA International Corporation is seeking a Manager of Human Resources for our Scientific business unit in our Piscataway, NJ office. The position will report to the Vice President of Human Resources, located at the company's Americas headquarters in southern California, and will play a key role as strategic business partner to our Scientific business leadership team and champion for the employees. This newest team member will leverage and build upon existing human resources programs, as well as create new processes and programs to support business strategies.

Key responsibilities include:

- Consistently delivering excellent customer service and demonstrating respect, initiative, and follow-through in each encounter with internal and external customers and other business contacts.
- Partnering with the leadership team to manage talent (including sourcing, attraction, selection, onboarding, engagement, development, and retention activities), organizational development, and succession planning programs.
- Managing, including delivery, of training, as well as compensation, benefit, and other programs.
- Educating employees on HORIBA's philosophy, culture, policies and practices, fostering an employee environment that encourages and provides for open and productive communications.
- Being a key resource to employees and leadership team for employee relations and other guidance and ensuring the company is compliant with federal and state employment regulations.
- Working with third-parties such as state agencies, workers' compensation and other insurance companies, travel agency, etc.

Key requirements include:

- Excellent customer service, initiative, communication, and interpersonal skills.
- Proven leadership and demonstrated ability to help develop and maintain a productive work environment.
- Possession of strong employee relations and talent management skills, as well as knowledge of state and local employment regulations and human resources best practices.
- Bachelors degree and human resources certification preferred.

- Ten plus years of progressive generalist human resources experience and at least five years of recent experience in a leadership role.

HORIBA offers a competitive compensation package that includes a 401(k) plan with match; employee group dental, vision, life, and disability (short- and long-term) paid for by the company; medical insurance, family dental and vision insurance, supplemental life and long term disability insurance available with reasonable employee contributions; employee assistance program; paid holiday, vacation, and sick time; flexible spending accounts; and educational reimbursement and commuter benefit programs.

**HORIBA IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER!**

FEDERAL NOTICES TO APPLICANTS CLICK ON LINKS BELOW:

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